

## PLATTE COUNTY ARTS COUNCIL DIRECTOR'S NOMINEE AGREEMENT

Congratulations on being nominated to serve on the Platte County Arts Council's Board of Directors. The Board is the policy-making body of the organization, and its members represent a broad cross-section of people and organizations interested in the arts in and around Platte County. Each Board Member is very important to the success of the Board and the organization, so an understanding of the roles and responsibilities of a Board Member is imperative in order for the Council to succeed. As a potential Board Member, you should be aware of the following:

- A. **PURPOSE:** The purpose of the Platte County Arts Council is to strengthen and enrich the community through the arts by developing visibility, participation, support, information, education and partnerships, including the sponsoring, organizing and encouraging of community arts activities in the Platte County area.
  
- B. **RESPONSIBILITIES OF BOARD DIRECTORS:**
  - 1. Maintain a current membership in the Platte County Arts Council. This can either be an Individual membership or by being the representative from a Family or Organizational member.
  - 2. Attendance at each regular or called Board Meeting. This involves committing to at least 1 1/2 hours every quarter for each meeting. Internet capability and regular communication with the Board of Directors and/or Board President is also required. After two (2) absences during the fiscal year, excused or unexcused, or if three (3) months' worth of e-mails have gone unanswered, a Director will be contacted by the President to inquire as to interest in continuing on the Board.
  - 3. If any Director engages in conduct which in the opinion of the Board is against the best interests of the Council, such member will be removed from the Board at any meeting thereof, by the vote of two-thirds (2/3) of its members voting thereat, provided notice of such proposed action has been given to all directors at least two weeks prior to the meeting at which such removal is to be considered.
  - 4. Attendance at a new board member orientation.
  - 5. Attendance at the annual membership meeting (in January).
  - 6. Assist the Council with communication about its programs through their own personal contacts with other community members.
  - 7. Maintain the confidentiality of all Board Meeting discussions.
  - 8. Accept the responsibility for representing the Council when needed.
  - 9. Offer suggestions on possible PCAC programs, operational improvements, policies, and fund development.
  - 10. Participation in Council events throughout the year (i.e. festivals, children's theatre, etc.).
  - 11. Serve on at least one committee. (Committees will be sent to you on a separate sheet).

Please review these items and let us know of your understanding and agreement to serve (if elected) by signing below:

Nominee's Printed Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
(president of the board)